

**Intent:** Introduce pupils to letter formation, basic punctuation and presentation of work. For pupils to consider that presentation is as important as content.

**Learning Outcomes  
Knowledge and Skills  
To know, to use, to apply...**

**Links to:**

**Literacy, Numeracy, SMSC,**

**Gatsby Benchmarks**

**At this stage in their learning pupils are to focus on their reading and writing skills and will not usually be assessed on GPS until they are in Class 4. General skills to work on:**

Please see lower school medium term plan.

Forming letters correctly.

Practising lower case and upper case letters.

Writing against a margin.

Writing on the line.

When writing in sentences use capital letters and full stops.

When writing in sentences use finger spaces between words.

**Intended impact:** Pupils will consider the presentation of their work as well as content. Pupils will know to ask for help and will act upon advice.

