



## Charging Policy

Approved by: Budget Management and HR Committee

Signed: .....*Sean*.....

Date: ...25<sup>th</sup> April 2018.....

Reviewed Date ...April 2019.....

## **1. Introduction**

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

## **2. Voluntary contributions**

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents/carers to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents/carers have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent/carer wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents/carers have a right to know how each trip is funded. The school provides this information on request.

2.3 The following is a list of additional activities organised by the school, which require voluntary contributions from parents/carers. These activities are known as 'optional extras'. This list is not exhaustive:

- sporting activities which require transport expenses
  
- outdoor adventure activities
  
- visits to the theatre
  
- school trips
  
- musical events

### **3. Residential visits**

3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do for ask for a voluntary contribution to cover the costs of board, lodging and travel expenses. If parents/carers are experiencing financial difficulty, they are invited to write in confidence to the Headteacher.

### **4. Music tuition**

4.1 All children study music as part of the normal school curriculum. In addition to this, a number of pupils have lessons with peripatetic music teachers. We do not charge for any music sessions.

### **5. Swimming**

5.1 The school organises swimming lessons for all children in Key Stage 2 and pupils in Year 7. These take place in school time and are part of the National Curriculum for those pupils in Year 5 and additional for those pupils in other years. We make no charge for this activity. We inform parents/carers when these lessons are to take place, and we ask parents/carers for their written permission for their child to take part in swimming lessons.